



Classic Executive Resumes

You Have 10 Seconds to Catch a Hiring Manager's Attention
Differentiate Yourself With Your Resume!

Recruiters Get Hundreds of Resumes!

Savvy recruiters have several hundred resumes for a position and look to "screen resumes out" as well as "screen resumes in" based on the written presentations. That's why if your resume is not Recruiter Ready, you will never hear from that company about a job interview. The nice thing is that you can "control your first impression" with a hiring manager. That is, if your resume is up to it!

A Well-Written Resume Will Open Doors!

Our expertise will assist you in figuring what in your background is important and what should be left out. After decades of recruiting, I have trained my eye to look for key information in key parts of a resume. I can usually tell if I want to know to more about this person in about 10 seconds. I also notice formatting, layout, spelling, poor writing, lack of details, facts and figures. All of which make it more difficult to get your resume through a screening session.

OPTION 1

RESUME REWRITE/REFORMAT

This treatment will cover most resume makeovers. We will make corrections to layout, spelling, grammar, and formatting. Recommended for those with ten years or less experience, detailed one page document which illustrates your key selling points. This resume will most likely be based on your current presentation but with considerable structural changes which usually mean a shift from a "job description" style resume to an accomplishments based resume. Strategy consultation by SKYPE if needed.

OPTION 2

THE CLASSIC EXECUTIVE RESUME

Details all key selling points, including professional work history, qualifications, accomplishments, education, special training, professional memberships and affiliations, and any other key selling points. This resume will most likely be based on your current presentation but with considerable structural changes including reformatting, addition of facts and figures and relevant details. Strategy consultation by SKYPE if needed.

Contact Douglas L. Pilarski to discuss your new resume presentation

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